



**TOWN OF LOS GATOS  
COUNCIL AGENDA REPORT**

MEETING DATE: 02/16/2021

ITEM NO: 4

---

**Minutes of the Town Council Meeting  
February 2, 2021**

The Town Council of the Town of Los Gatos conducted a regular meeting via Teleconference via COVID-19 Shelter in Place Guidelines on February 2, 2021, at 7:00 p.m.

**MEETING CALLED TO ORDER AT 7:00 P.M.**

**ROLL CALL**

Present: Mayor Marico Sayoc, Vice Mayor Rob Rennie, Council Member Mary Badame, Council Member Matthew Hudes, Council Member Maria Ristow. (All participating remotely).

Absent: None

**CLOSED SESSION REPORTS**

Robert Schultz, Town Attorney, stated Council met in closed session as duly noted on the agenda and there is no reportable action.

**COUNCIL/TOWN MANAGER REPORTS**

**Council Matters**

- Vice Mayor Rennie stated he attended the Bay Area Air Quality Management District (BAAQMD) Retreat, Valley Transportation Authority (VTA) Board workshop, and met with the Los Gatos High School Environmental Outreach Club with Council Member Ristow.
- Council Member Ristow stated she attended the League of California Cities New Mayors and Council Members Orientation with Council Members Badame and Hudes; met with El Camino Hospital Director of Health and with the Los Gatos High School Environmental Outreach Club; and attended the Safe Routes to School Education Subcommittee meeting, Council Policy Committee meeting with Mayor Sayoc, and the General Plan Advisory Committee (GPAC) meeting with Council Member Badame.
- Council Member Hudes stated he attended the League of California Cities New Mayors and Council Members Orientation, the League of California Cities Homeless Workshop, the League of California Cities Peninsula Division meeting, Santa Clara Valley Water Commission meeting, and Silicon Valley Interoperability Authority Board of Directors meeting; met with a member of the sunsetted Ad Hoc Wildfire Committee and listened to Historical Preservation Committee (HPC) meeting.
- Council Member Badame stated she attended the League of California Cities New Mayors and Council Members Orientation, GPAC meeting, Town Council Strategic Priorities, Study Session with Finance Commission, and a Town Council Closed Session; and met with the Director of Government and Community Relations at El Camino Hospital.

Council Matters – continued

- Mayor Sayoc stated that in addition to the items mentioned by other Members, she attended the West Valley Mayors and Managers meeting with Town Manager Prevetti and participated in the Santa Clara County calls regarding COVID-19 with Assistant Town Manager Andrews.

**Manager Matters**

- Announced Finance Commission recruitment is underway for one open seat and that applications are due February 19, 2021 by 4:00 p.m. The Mayor will review applications and make her appointment which will be ratified at the March 2, 2021 Council meeting.
- Announced February programs for the Library are listed on the website, including Black History Month offerings, and encouraged the community to check them out.

**CONSENT ITEMS (TO BE ACTED UPON BY A SINGLE MOTION)**

1. Approve Draft Minutes of January 19, 2021 Commission Interview Minutes.
2. Approve Draft Minutes of the January 1, 2019 Council Meeting.
3. Annual Curb, Gutter, and Sidewalk Maintenance Project (CIP No. 813-9921):
  - a. Approve the Plans and Specifications;
  - b. Authorize Advertising the Project for Bid;
  - c. Authorize the Town Manager to Award and Execute a Construction Agreement in an Amount Not to Exceed \$771,100, Including Contingencies; and
  - d. Authorize Staff to Execute Future Change Orders in an Amount Not to Exceed Ten Percent of the Contract Award Amount.
4. Annual Street Repair and Resurfacing Project (CIP No. 811-9901):
  - a. Approve the Plans and Specifications;
  - b. Authorize Advertising the Project for Bid;
  - c. Authorize the Town Manager to Award and Execute a Construction Agreement in an Amount Not to Exceed \$4,763,000, Including Contingencies and Change Orders;
  - d. Authorize Staff to Execute Future Change Orders in an Amount not to Exceed Ten Percent of the Contract Award Amount;
  - e. Authorize the Town Manager to Execute a Cost Share Agreement with the City of Monte Sereno Not to Exceed \$400,000 for the Work within the City's section of Winchester Boulevard;
  - f. Authorize Revenue and Expenditure Budget increases in the Amount of \$334,000 for the Annual Street Repair & Resurfacing Project (CIP No. 811-9901) and \$66,000 for the Curb, Gutter, and Sidewalk Maintenance Project (CIP No. 813-9921) for Anticipated Reimbursements; and
  - g. Authorize Revenue and Expenditure Decrease in the Amount of \$78,339 to Recognize Lower than Anticipated Costs and Reimbursements from Prior Cost share Agreements.
5. Authorize the Town Manager to Submit Grant Applications to the Caltrans Sustainable Transportation Planning Grant Program and the VTA Measure B Bicycle and Pedestrian Planning Grant Program.

Consent Items - continued

6. Authorize Revenue and Expenditure Budget Adjustments in the Amount of \$4,729 to Recognize Receipt and Expenditure of Pacific Library Partnership Grant Funds.

**MOTION: Motion by Council Member Hudes to approve Consent Items 1-6. Seconded by Council Member Ristow.**

**VOTE: Motion passed unanimously.**

**VERBAL COMMUNICATIONS**

Jeffrey Suzuki

- Requested the Council consider the formation of a Diversity, Equity, and Inclusion (DEI) Committee and stated reforming the Below Market Price (BMP) program or consider implementing a new program should be a priority.

Amy Nishide

- Agreed with the comments made by Mr. Suzuki.

Alicia Cinema Stereo (Spargo)

- Requested the Council consider the formation of a DEI Committee and hire a social worker to respond to homeless and mental health related calls.

Ali Miano

- Requested the Council consider the formation of a DEI Committee.

Emeric Bisbee

- Requested the Council consider the formation of a DEI Committee and hire a social worker to respond to homeless and mental health related calls.

Town Manager Prevetti provided an update on the Town's progress on Police reform and DEI efforts, and encouraged the community to get involved in the General Plan update process to address affordable housing.

**OTHER BUSINESS**

7. Approve a First Amendment to a Parking Agreement with Tesla, Inc. for the Installation of Eight Additional Charging Stations in the North Parking Lot, Resetting the Term, Establishing Lease Payments to the Town of \$8,000 per Month, and Approve a Revenue Budget Adjustment in the Amount of \$48,000 to Reserve the Lease Proceeds in the General Fund Appropriated Reserve that will be Transferred to the Future Downtown Parking Fund to Collect Parking Revenue for Infrastructure Improvements in Downtown.

PAGE 4 OF 4

SUBJECT: Minutes of the Town Council Meeting of February 2, 2021

DATE: February 3, 2021

Other Business Item 7 – continued

Matt Morley, Director of Parks and Public Works, presented the staff report.

Opened public comment.

No one spoke.

Closed public comment.

Council discussed the item.

**MOTION:** Motion by Council Member Ristow to approve a first amendment to a parking agreement with Tesla, Inc. for the installation of eight additional charging stations in the north parking lot, reset the term, establishing lease payments to the Town of \$8,000 per month, and approve a revenue budget adjustment in the amount of \$48,000 to reserve the lease proceeds in the General Fund Appropriated Reserve that will be transferred to the Future Downtown Parking Fund to collect parking revenue for infrastructure improvements in downtown.

**Seconded by Council Member Hudes.**

**VOTE:** Motion passed unanimously.

#### **ADJOURNMENT**

The meeting adjourned at 7:26 p.m.

Respectfully submitted:

---

/s/ Jenna De Long, Deputy Clerk